

# Family Registration Form

(Print this form on a separate page from the other forms.)



## PARENTS

Last Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Mother's Name: \_\_\_\_\_

His Cell Phone: \_\_\_\_\_ Her Cell Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

PARENT ALLERGIES: \_\_\_\_\_

*NOTE: Parents are responsible for monitoring their own and their children's allergies, sensitivities, and/or medical conditions and informing their children's teachers. When alerted to an allergy, we can email a general notice for members to be aware. If you or your child has a serious allergy, carry an EpiPen with you at all times.*

## CHILDREN

Name	Age	Grade	Learning Issues, Allergies, Medical Conditions (Please inform your child's teachers – they do not see this form)

**Read the Academy Days Co-op Policies & Procedures and Handbook before signing this document and discuss them with your children before attending co-op.**

## ACCEPTANCE

*We, the undersigned, and our family have read, fully understand and agree to abide by all Academy Days Co-op policies and procedures. We understand that only our enrolled children listed above may attend co-op along with a parent, guardian or designated adult substitute. We further understand that Eastmont Baptist Church, Outlook Academy, Academy Days Co-op, their members and administrators assume no liability and make no assumptions of risk for anyone attending the co-op. We understand that we parents are directly responsible for the education and actions of our children and that compensation for injury or damages, either deliberate or accidental, shall be borne entirely by the responsible family. On behalf of our family, we hereby forever release, discharge, and agree to indemnify and hold harmless Eastmont Baptist Church, Outlook Academy, Academy Days Co-op, their members and administrators from any and all liabilities, claims, costs, demands or causes of action as a result of illness or injury or damages incurred while attending a co-op function. Also, we give permission for our children to be photographed in the course of normal classroom activities and for the pictures to be used in Academy Days Co-op promotions. We understand that the Leadership Team cannot be held responsible for what other co-op members may do with their own photos/videos that they have captured.*

Furthermore, we understand that by enrolling in Academy Days Co-op we are committing to participating for the entire semester and to attending EVERY WEEK except in cases of illness or emergency. *We understand and promise that if the parent attending co-op must be absent, she/he will contact the team teachers or helpers or get a substitute for each class in which she/he teaches or helps:* **(circle one) YES NO**

\_\_\_\_\_  
(Father)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Mother)

\_\_\_\_\_  
(Date)

**BRING THIS COMPLETED FORM TO REGISTRATION**

Updated 1/12/24

## FAMILY CLASS SCHEDULE & FEES

(Print this form on a separate page from the other forms.)

Indicate in this table where **YOU** will be *each period* with **CLASS NAME & GRADE**. Please include your **BREAK** periods too.

<b>Parent Schedule</b>	1 <sup>st</sup> Period (9:30-10:25 a.m.)	2 <sup>nd</sup> Period (10:30-11:25 a.m.)	3 <sup>rd</sup> Period (12:30-1:25 p.m.)	4 <sup>th</sup> Period (1:30-2:25 p.m.)
Name of Parent:				

For each child write **CLASS NAME** and class **GRADE LEVELS** and **FEE** for *each period* below. Then prepare *one envelope per child per class* with **CASH** and write the following on the outside of the envelope: **CHILD'S NAME, CLASS NAME and GRADE LEVELS, PERIOD, and FEE**. Do not seal the envelopes.

<b>Children's Schedule</b>	1 <sup>st</sup> Period (9:30-10:25 a.m.)	2 <sup>nd</sup> Period (10:30-11:25 a.m.)	3 <sup>rd</sup> Period (12:30-1:25 p.m.)	4 <sup>th</sup> Period (1:30-2:25 p.m.)
Name of Child 1:	Class:  Grade Levels:  \$ _____	Class:  Grade Levels:  \$ _____	Class:  Grade Levels:  \$ _____	Class:  Grade Levels:  \$ _____
Name of Child 2:	Class:  Grade Levels:  \$ _____	Class:  Grade Levels:  \$ _____	Class:  Grade Levels:  \$ _____	Class:  Grade Levels:  \$ _____
Name of Child 3:	Class:  Grade Levels:  \$ _____	Class:  Grade Levels:  \$ _____	Class:  Grade Levels:  \$ _____	Class:  Grade Levels:  \$ _____
Name of Child 4:	Class:  Grade Levels:  \$ _____	Class:  Grade Levels:  \$ _____	Class:  Grade Levels:  \$ _____	Class:  Grade Levels:  \$ _____
<i>For additional children, write on the back.</i>				

Prepare one envelope for your **FAMILY REGISTRATION FEE**. On the front, write your **LAST NAME**, then list **EACH DISCOUNT** you use and the **AMOUNT**, subtract them from \$75, and write the final **TOTAL**. Do not seal.

<b>Family Registration Fee</b>	<b>\$75.00</b>
TEAM TEACH: Lesson plans were turned in by the deadline = \$5 per class (___ x \$5): <small>**This includes Study Hall and Tutoring Time. It does NOT include Helpers.</small>	-
EARLY BIRD: Lesson plans were turned in 2 days early = \$5 per class (___ x \$5): <small>**The Orientation Greeter in the lobby MUST initial this line to verify your name on the Early Bird Discount List.</small>	-
SCRATCH: You wrote <i>all</i> lessons from scratch & turned them in 2 days early = \$5 per class (___ x \$5): <small>**The Orientation Greeter in the lobby MUST initial this line to verify your name on the Scratch Discount List.</small>	-
<i>Circle all that apply:</i> You help with REGISTRATION <i>today</i> , or serve on STORAGE, SET-UP, CLEAN-UP, LUNCH CLEAN-UP, or FEAST/LUNCHEON crews = \$5 for each (___ x \$5):	-
<i>Circle all that apply:</i> You serve on PRAYER TEAM or as a LUNCH MONITOR, LIBRARIAN, POP TABS manager, or period or lunch GREETER = \$5 for each (___ x \$5):	-
CANNED FOOD: You brought FIVE (5) <i>acceptable</i> canned foods <i>today</i> = \$5: <small>**TODAY ONLY! No glass jars, dented cans, or expired foods! The Orientation Greeter MUST initial this line to verify receipt.</small>	-
MILITARY: You or your spouse currently serves or is a veteran = \$5: <small>**This discount is limited to one per family.</small>	-
<i>Circle all that apply:</i> You are a <i>current</i> member of OUTLOOK ACADEMY or EASTMONT BAPTIST CHURCH = \$5 for each (___ x \$5):	-
<b>TOTAL FAMILY REGISTRATION FEE</b>	<b>\$</b>
<small>Put CASH in your family envelope. On the outside write your LAST name, EACH discount and its AMOUNT, and TOTAL amount enclosed.</small>	

**\*\*\* CASH ONLY ~ NO CHECKS ~ DO NOT SEAL ENVELOPES \*\*\***  
**BRING THIS COMPLETED FORM TO REGISTRATION AND FIRST DAY OF CLASSES**

## STUDENT RESPONSIBILITIES for 7<sup>th</sup> - 12<sup>th</sup> GRADES

(Print this form on a separate page from the other forms.)

“Don't let anyone look down on you because you are young, but set an example for the believers in speech, in life, in love, in faith and in purity” (1 Timothy 4:12). Students enrolled in a junior high or high school class and their parents must agree to abide by these standards. Parents should review these responsibilities regularly with their children.

1. Be on time, participate willingly, and bring all completed assignments and required materials to each class. If you are late to class, a sign on the door will direct you to inform your parent and to go to the detention section of Study Hall for the remainder of the period. Teachers also have the right to send unprepared students to the detention section of Study Hall or to their parents, to assign extra homework, and to suspend or expel habitually unprepared and tardy students.
2. **Do not use ChatGPT or any other automated writing tool for assignments. This is cheating and will not be tolerated. If you are caught using ChatGPT or any other automated writing tool for assignments, there will be serious consequences, including expulsion from class or from co-op entirely.**
3. Anyone talking aloud, whispering to friends, texting, talking on a cell phone, or in other ways disrupting class will be sent to the detention section of Study Hall or their parent.
4. **Disrespectful or inappropriate conversation and gestures and aggressive physical contact will not be permitted and will jeopardize your membership.**
5. Participating requires attending diligently. If you must be absent, you or your parent must contact the teacher to find out what was covered and what assignments are due the next week.
6. Respect church property as a house of worship and use only items and areas sanctioned for our use (designated classrooms, playground, P.E. areas, kitchen and fellowship hall for lunch only, parking lot for vehicles only, but *not* the church offices, sanctuary, stage, or woods). Church personnel are often working while we are there, so no roaming around and no running indoors.
7. **You will be held accountable for any damages caused by your actions.**
8. Label all supplies with your name and do not bring valuables or anything that does not pertain to class, such as toys, electronics, bikes, skateboards, scooters, heelies, laser pointers, pocketknives, drugs and weapons (real or play). Students enrolled in Study Hall may listen to music via headphones; otherwise, listening devices must be kept in their parent's car. Toys, listening or electronic devices, or similar items used during class may be confiscated by an adult and returned after class or at the end of the day.
9. If you bring your cell to class, it must not be used in class, unless receiving a call or text from family members. Please set cells on mute and return calls or texts between classes. Cell phones used during class may be confiscated by an adult and returned after class or at the end of the day.
10. Students will follow the dress code.
11. Be in class at all times while at co-op, with the exception of lunch, and do not leave the classroom without the teacher's or helper's permission.
12. Help clean up at the end of each class and return any tables and chairs at the end of fourth period. Do not leave the room until both are completed. We strive to leave the church in better condition than when we arrived.
13. To prevent spills and pest infestation, food is confined to the kitchen, fellowship hall, parents' lounge, and **picnic tables at the playground** unless part of a class function. Clean up after your lunch.
14. **During lunch, students must be only in areas where adult supervision is present. The co-op and the church are not responsible for children in areas without parental supervision.**
15. Please follow the courtship standard for boy-girl relationships by respecting one another as brothers and sisters in Christ and refraining from public displays of affection.
16. Students are expected to encourage and support one another in a gracious and loving environment. Rough-housing or bullying, even in jest, will not be tolerated.
17. **Any threats to another student or parent, even on social media, will be taken seriously and may lead to expulsion.**

Any student not honoring these standards will face consequences, including expulsion.

*My signature below indicates that I have read and agree to submit to these standards and consequences.*

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Student: \_\_\_\_\_ Date: \_\_\_\_\_

*My signature below indicates that I have read and agree to ensure that my children submit to these standards and consequences.*

Parent: \_\_\_\_\_ Date: \_\_\_\_\_

**Bring this signed form to Registration**

Updated 1/12/24